

Vendor FAQ: Canada Bread

Vendor Contact Info:

Canada Bread
10 Four Seasons Place, Toronto M9B 6H7
www.canadabreadfoodservice.ca

Main Contact Person:

Nelson Ponce (Account Manager)
Phone: 416-931-4032
Email address: nelson.ponce@grupobimbo.com

Canada Bread Customer #:

Route #:

Looking for an Order Form?
Order Forms are available for
download on the SNO Toronto
website.

How to complete the Order Form:

1. Order Forms are available on the SNO-Toronto website.
2. The Order Form includes grain products, and will reflect current prices.

Using the Order Form:

- Complete the section at the top of the form with your SNP information, including your Customer and Route numbers
- Fill out the quantities of any desired items
 - Tip: while you order the number of individual packages you want, please keep in mind how many packages come per tray.
 - Note which products are available on specific days when preparing your order.
- Save file for reconciliation of orders.

How to submit orders:

Send the Order Form as an attachment through email to:
CBCLCustomerServiceON@canadabread.ca

In the Subject Line of your email, please write:

"SNP Order [site name] delivery for [insert date]"

Or, fax the Order Form to 1-866-666-6767

Or, call in your order at 1-877-229-1042

Who to contact with questions about your order:

Contact the Order Desk at 1-877-229-1042

When to Submit Orders:

Ensure that you place your orders **at least two days** before your requested delivery date. All orders must be received **before 11:00 AM**.

The option to order earlier than two days before the requested delivery date is always available, and is recommended, if you can plan ahead. This helps to ensure that you receive the products you want on time, without substitutions, and the quantities you've ordered.

Order Scheduling Guideline:

Orders placed on:	Earliest Delivery Day:
Monday	Thursday
Tuesday	Thursday
Wednesday	Friday
Thursday	Monday
Friday	Monday
Saturday	Tuesday
Sunday	Tuesday

****No Deliveries on Wednesdays****

How to Pay Invoices:

Invoices

You will find your Canada Bread invoice attached to the delivery when it arrives.

Timeline

Your SNP has 28 day terms. This means you have 28 days from the date on your invoice to pay.

Payment Method:

Cheque

**Tip: if you will be receiving more than one Canada Bread delivery within the 28 day term, we recommend you collect these invoices and combine them into one payment.*

Payable to: Canada Bread Ontario

Memo: *include your Canada Bread Customer #

Mail cheques to:

Canada Bread Ontario #T6249, 6100 Station F,
Toronto, ON M4Y 2Z2

Sample Invoice:

INVOICE

Canada Bread Company Limited
T6249
P.O. BOX 6100, STATION "F"
Toronto, ON M4Y 2Z2
Tel: (416) 622-2040
Fax: (416) 622-9332
www.dempsters.ca

Client #: 111111
SPRINGFIELD ELEMENTARY SCHOOL
18 PLYMPTON STREET
SPRINGFIELD, USA
M2P 3M9

Invoice #: 099999999999

Amount Due: \$ 84.15

Total Cost: \$ 84.15

Units	ID	UPC	Description	Net Price	SPP	Amount
25	251	056721002512	DEMP 1000WB/75G	1.2500	\$ 0.00	\$ 31.25
5	602	056721006022	DEMP WW MUFF 6	1.4000	\$ 0.00	\$ 7.00
20	913	056721009132	DEMP BREAD 1001 8	1.5000	\$ 0.00	\$ 30.00
10	704/6	056721004061	DEMP WW BAGEL 6	1.5100	\$ 0.00	\$ 15.10
60	Tot: 1 BRANDED Regular Sales			\$ 0.00		\$ 84.15

Total Regular Sales: \$ 0.00 \$ 84.15

Total Sold: \$ 84.15
Total Returns: \$ 0.00
GST/TPS: \$ 0.00
HST/TMH: \$ 0.00
PST/TMP: \$ 0.00

Terms: Net / Days
CHARGE

Requested by: _____

Store Stamp: **Amount Due: \$ 84.15**

Questions about your Invoice?

Contact Melissa Bukovscak at 416-626-4374
or melissa.bukovscak@grupobimbo.com

For more information contact:

SNO Toronto @ TFSS
Gerard Capellan
416 394 6887 | gerard.capellan@tfss.ca

or

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416 394 4491
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