

Vendor FAQ: Real Canadian Wholesale Club Whitby

Vendor Contact Info:

Real Canadian Wholesale Club Whitby
400 Glen Hill Road, Whitby, ON, L1N 7R6
(T): 905-668-2514
www.wholesaleclub.ca

RCWC Account #:

Main Contact Person:

Steve Boutros (Assistant Manager)
Email address: asm00211@loblaw.ca

Jay Chappell (Store Manager)
Email address: mon00211@loblaw.ca

Check out www.wholesaleclub.ca to see more products and check pricing.

TIP: Remember to use the RCWC SNP Program email ordering system outlined here to save the 5% assembly fee charged on regular online orders.

How to complete the Order Form:

1. An updated Order Form will be sent to you each week by email, to reflect produce availability and pricing.
2. Order Form includes Produce, Dairy, Grains, Pantry Items and Supplies, and will reflect current prices.

Using the Order Form:

- Complete the highlighted section at the top of the form with your SNP information, including your account number.
- Fill out the items and quantities needed for your program.
- Save file for reconciliation of orders.

How to submit orders:

Send the Order Form as an attachment by email to:
asm00211@loblaw.ca
mon00211@loblaw.ca
joel.zelikovitz@loblaw.ca; adias@loblaw.ca

In the Subject Line of your email, please write:
"SNP Order [site name] delivery for [insert date]"

You will receive an email confirmation.

If you do not receive an email confirmation, please follow up by emailing asm00211@loblaw.ca or calling 905-668-2514.

Who to contact with questions about my order:

Contact the Wholesale Club at 905-668-2514 and ask to speak to a manager. Follow up with an email to mon00211@loblaw.ca and asm00211@loblaw.ca.

When to Submit Orders:

All orders must be received by **Tuesday at 2:00 p.m.** in order to receive delivery the following week.

The option to order earlier than Tuesday is always available, and is recommended, if you can plan ahead.

This helps to ensure that you receive the products you want on time, and in the quantities you've ordered.

Deliveries:

Indicate your desired delivery day on each order.

A fee of \$50 + HST will be applied to each delivery.

The delivery fee can be found on your RCWC invoice, listed as "Assembly Plus".

How to Pay Invoices:

Invoices

You will find your RCWC invoice attached to the delivery when it arrives.

Timeline

Your SNP has 28 day terms. This means you have 28 days from the date on the invoice to pay.

Payment Method:

Cheque

**Tip: if you will be receiving more than one RCWC delivery within the 28 day term, we recommend you collect these invoices and combine them into one payment.*

Payable to: Real Canadian Wholesale Club

Memo: *include your RCWC/Loblaws Account #

Mail cheques to:

Real Canadian Wholesale Club, 400 Glen Hill Road, Whitby, ON L1N 7R6

Sample Invoice:

The image shows a sample invoice from Wholesale Club. Key information is highlighted with callouts:

- Invoice #:** 0020609040475269 (circled in blue)
- Account #:** 00000044051 (circled in blue)
- Invoice #:** 0020609040475269 (circled in purple)
- Account #:** 00000044051 (circled in purple)
- Subtotal:** 522.05 (circled in blue)
- Total:** 529.20 (circled in blue)
- Subtotal:** 522.05 (circled in purple)
- Total:** 529.20 (circled in purple)

The invoice lists items such as PEANUTS, POT YELW, CRT JMB 25, ZUCH GREEN, and ASSEMBLY PLUS. The total amount is 529.20, including HST.

Questions about your Invoice?

Contact the Wholesale Club Front End Manager (Yvonne LeBlanc) for assistance at 905-668-2514 or clk00211@loblaw.ca.

For more information contact:

SNO Toronto @ TFSS
Gerard Capellan
416 394 6887 | gerard.capellan@tfss.ca

or

SNO Toronto Office @ TFSS
416 394 4491
info@studentnutritionontariotoronto.ca